



FC United of Manchester

Operations Review

This is a commission for supply/consultancy.

Project outline

To work with FC United's General Manager and board to:

- To review current club structure.
- To review and assist in the delivery of proposed structure for new Moston football ground and facility
- To review and develop staff job descriptions and contracts
- To review the existing community programme structure
- To assist and support development of new matchday event policies and procedures
- To assist in establishing partnership arrangements.
- Support staff recruitment process.

Scope of work and Application process

Potential suppliers should specify the amount of time (in days) and costs as well as an indicative timetable for this work.

Interested candidates should in the first instance send a CV and supporting letter which addresses the aims and responsibilities detailed above to:

By post:

General Manager
FC United of Manchester
Hope Mills
113, Pollard Street
Manchester
M4 7JB

By email: awalsh@fc-utd.co.uk

All applications should include contact details of at least two referees able to attest to the candidate's relevant experience.

Deadline for applications is 17th March 2014.

The work delivery timetable is dictated by the ground build programme, with build completion due late summer 2014 the application process is necessarily short.

All applications will be acknowledged on receipt and those chosen shortlisted will be informed on Wednesday 19th March. Interviews will be conducted on Friday 21st March.

Successful consultants will need to be able to start as soon as possible after that date.